

SUPERIOR COURT OF CALIFORNIA, COUNTY OF SAN BERNARDINO

VOLUNTEER AGREEMENT

I, _____, agree to volunteer my services to the Superior Court of California, County of San Bernardino. I understand my schedule will be to volunteer from _____ on _____ days(s) for a total of _____ months. I understand either party may terminate this agreement at any time for any reason. I realize the Superior Court of California, County of San Bernardino is expecting me to provide my services on an established basis. If, for a serious reason, I cannot keep my commitment, I will notify my supervisor in advance.

Volunteer Status

I agree and understand that any work I perform on behalf of the Superior Court of California, County of San Bernardino's Volunteer Service Program will be provided on a voluntary basis, and that I do not expect payment or other compensation for performing such work. I further understand that my volunteer position does not constitute an employee-employer relationship with the Superior Court of California, County of San Bernardino and that I serve at the sole discretion of the Court Executive Officer.

Confidentiality

I agree to maintain the same strict confidentiality regarding my duties that is expected of the paid staff. For the purposes of this agreement, "confidential information" includes, but is not limited to, information on pending cases that is not a matter of public record as well as information concerning the work project of any judge, commissioner, law clerk, or other Court employee (for example, notes, papers, memoranda, drafts).

No volunteer shall disclose confidential information to any unauthorized person. Confidential information that must be disclosed pursuant to statute or a Court Order shall be provided only to the person(s) authorized to receive such information. This is not to be interpreted to prohibit Court Volunteers from responding to questions about Court procedures. However, a Court volunteer is not to give legal advice.

Release

I hereby release the Superior Court of California, County of San Bernardino, its elected officials and employees, from any loss, damage or injury sustained in connection with my volunteer activities with the Court. I understand that working for the Court entitles me to file for workers' compensation benefits if I am injured or become sick as a result of this volunteer work.

Volunteer's Signature

Volunteer's Supervisor

District Manager

Date

Director

Please mail to: Court Executive Office, 172 West Third St., 2nd Fl., San Bernardino, CA 92415-0302; or fax to (909) 387-6826